

Application No. :

REG/...../2026/.....

SRI LANKA TEA BOARD

Application for Registration of Suppliers/Service Providers/Contractors – 2026

Item No – 2 Computers & Other Related Items

01.) Please mark the (✓) in front of the items/services that you are willing to supply for the Tea Board confirm it with your signature..

No	Item	Please mark the tick (✓)	Signature
a	Personal Computers, Laptops, Printers, Ups & Monitors		
b	Computer Servers		
c	Computer Accessories & Spare Parts		
d	Toners, Cartridges & Ribbons		
e	Computer hardware maintenance, Services & Repair		

For each sub category you have to pay Rs.500/-, Sub Category means a, b, c etc.... (If You are wish to register for 03 sub categories like a, b, c, you have to pay Rs.1500/-). Payment can be made by Cash or Cheques to the Finance Division of Sri Lanka Tea Board. Cheques should be drawn in favour of Sri Lanka Tea Board.

02.) Information of the Business

Email address will be used for calling quotations. Therefore, please ensure that the correct email address is submitted. (මිල ගණන් කැඳවීම විද්‍යුත් තැපැල් ලිපිනය (Email) මගින් සිදු කෙරේ. එබැවින් නිවැරදි විද්‍යුත් තැපැල් ලිපිනය ලබා දෙන්න.)

- a) Name of the Business :
- b) Address :
- c) Address of the service points :
- (Factory, shop etc.)
- d) Tele. No. :
- e) **E-mail Address** :
- f) Contact Person :
- g) Web site :

3. Name and address of the Proprietor (in case of limited liability Company, name, address and telephone Nos. of Directors)

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4. Business Registration Certificate No. & Date:
(Photocopy of the Business Registration Certificate should be enclosed)

a. BRC No.: b. Date of Issue:

6. Name of Bankers :

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7. Credit Facilities :

8. Additional attachments should be enclosed

a.) Manufacturer authorization certificate for particular brand and document which prove time Period for selling particular brand.

b.) partnership for validity period and partnership type for particular brand (eg., Tier 1, Tier 2, Tier 3)

9. Please mention receipt no. & attached a copy of the receipt obtained from Tea Board.

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10. Other details

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I do hereby certify that the above mentioned details are true & correct to the best of my knowledge.

Name:

Signature:

Date:

Company Seal :

Office Use Only

Recommended for registration/Reject for registration

If rejected, Reasons for Rejection:

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Recommended by:.....