

# MINISTRY OF PLANTATION & COMMUNITY INFRASTRUCTURE



## SRI LANKA TEA BOARD

### Vacancy

The Sri Lanka Tea Board, the apex body of the Tea industry in Sri Lanka is looking for a dynamic and result oriented individual to be recruited for the following vacancy.

#### 1. Post of Legal Officer – MM-1-1 Grade II- 01 Vacancy

##### **Job Description**

Attending all legal matters with liaising and coordinating the Attorney General and other legal bodies as and when necessary and advising and briefing the Management of the Board in relation to legal issues arising from the activities of the board.

##### **Qualification & Experience**

###### **External Candidates**

a) An Attorney-at-Law with at least Three (03) years' experience in legal activities.

Note: Preference will be given to those who have obtained LLB Degree qualification

**Selection :** By Structured Interview

**Salary Scale applicable :** MM 1-1 -Rs.( 91,660-10x2480-15x3450-168,240) per month.

As per the DMS 01/2025, salary step of Rs. 81,710/= p.m. and approved allowances will be paid. Accordingly gross salary approx. **Rs 124,510/=**

##### **Age limit**

Should be not less than 22 years and not more than 45 years. Upper age limit will not apply to the Candidates from the Public sector.

##### **BENEFITS**

- Medical benefits according to the prevailing rules of the Board.
- Provident Fund: the selected candidate will be required to contribute 10% of his/her salary to the Employees' Provident Fund. The Board will contribute 15%.
- The Board will contribute a further 3% of the Employee's salary to the Employees' Trust Fund.

##### **GENERAL CONDITIONS**

- Every applicant should be a Sri Lankan citizen.
- Every applicant should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Every applicant should have an excellent character.
- The selected external candidate will be appointed on probation for a period of three (03) years from the date of assumption of duties. Internal candidate who are already confirmed will be subjected to a trial period of one year.
- Person recruited externally will be placed on the initial salary step of the applicable salary scale and internally appointed persons will be placed in salary scale in terms of the provisions of the clause 4 of the chapter VII of the Establishment Code.

## **APPLICATIONS**

Applications should be made on prescribed forms obtainable from this officer or downloaded from our website **[www.srilankateaboard.lk](http://www.srilankateaboard.lk)** and sent together with a copy of Birth certificate, copies of educational and professional qualifications and experience under registered cover indicating the post applied for on the top left hand corner of the envelope to reach the under mentioned address on or before **23<sup>rd</sup> June 2026**.

Applicants presently employed in Govt. Departments / State Corporations / statutory Boards should send their applications through the Heads of the respective Departments / Institutions. Non conformity with this requirement may cause the rejection of such applications.

**DIRECTOR GENERAL  
SRI LANKA TEA BOARD  
574, GALLE ROAD,  
COLOMBO 03**



8. Whether convicted of any criminal offences in a Court of Law? Yes / No.

If yes, give

a) Date :

b) Number of case :

c) Nature of conviction :

9. Job experience (Please list all posts held since leaving school or University with correct designations and the period of employment)

Name of the Organization

Designation

Period

10. Any other particulars which you feel are relevant to the post applied for :

11. Names and Addresses & contact Telephone Nos. of two non related referees:

1.

2.

Preferred Medium for Competitive Examination Sinhala/ Tamil :.....

(only for applicable positions)

I do hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false and incorrect, I am liable to disqualification before selection and dismissal without any compensation if the inaccuracy is discovered after the appointment.

Date :

.....

Signature of Applicant

**Note:** a) Only certified copies of certificates should be attached.

b) If the applicant is an employee in the state service or of a statutory Board or State Corporation, the application should be forwarded through the Head of Department or respective such institute.

574, Galle Road, Colombo 03

Hotline : 2587814

